

Department of the Treasury, Bureau of Alcohol, Tobacco and Firearms  
**Gang Resistance Education and Training (G.R.E.A.T.) Program**  
**Instructor Training Application**

Applicant's Name <i>(To be printed on certificate)</i>		Social Security Number		Sex	Title/Rank
Department/Agency		Duty Phone Number <i>(Area Code)</i>			FAX Number
Agency Address <i>(No P.O. Box please)</i>	City	State	Zip	Pager Number	
Your E-Mail Address	Would you like to establish a link from your web site to ours? <div style="text-align: center;">Yes                      No</div>			Agency Home Page Address:  www.	
Time in Current Assignment	Number of years as a full time, certified/sworn police officer?			If military, Post or Base name?	

**Criteria to attend a 2-week (80-hour) G.R.E.A.T. Training session:**

1. Officer must be a currently certified/sworn police officer with a minimum of 2 years experience and agree to teach the G.R.E.A.T. curriculum in uniform.
2. Officer must submit the signed **Agency Commitment Form**. (Page 3 of this application package.)
3. Officer must submit a school's signed **Law Enforcement and Educational Agencies Commitment Form**. (Page 4 of this application package.)

**Criteria to attend a 1-week (40-hour) G.R.E.A.T. Training session:**

**In addition to the criteria listed above, you must ALSO meet the following requirements:**

4. You must have taught a structured curriculum such as D.A.R.E. or another school-based program at either the elementary or secondary school level within the past 2 years; or have a primary or secondary educational degree and have taught as part of a degree requirement; or taught as a NASRO teacher in a school system within the last 5 years. Please submit written documentation (*e.g., copy of D.A.R.E./NASRO certificate or teaching certificate*).
5. The following information must also be provided to attend the 1-week training. Please complete one of the following:  
As an officer, how many full sessions of D.A.R.E. have you taught? \_\_\_\_\_ Grade \_\_\_\_\_ Year \_\_\_\_\_  
As a teacher, how many primary or secondary classes have you taught? \_\_\_\_\_ Grade \_\_\_\_\_ Year \_\_\_\_\_

**Annotate the type of training program for which you are qualified to attend, based upon the criteria noted above:**

\_\_\_\_\_ 1-week (40-hour) I have submitted a copy of my D.A.R.E. or teaching certificate to verify my eligibility.  
\_\_\_\_\_ 2-week (80-hour) I have not taught a structured curriculum to middle school-aged children.

**Annotate the training date(s) you are interested in attending. Visit us at [www.atf.treas.gov/great/great.htm](http://www.atf.treas.gov/great/great.htm) for the latest updates.**

\_\_\_\_\_

**SUPERVISOR'S SIGNATURE REQUIRED ON PAGE 1 AND PAGE 3 TO REGISTER FOR EITHER TRAINING CLASS.**

I agree to the conditions set forth in this 4-page application and authorize the designated officer to attend G.R.E.A.T. Officer Training.

\_\_\_\_\_  
Name of Authorizing Official *(Please Print Clearly)*

\_\_\_\_\_  
Title of Authorizing Official *(Please Print Clearly)*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**PERSONAL INFORMATION**

Blood Type \_\_\_\_\_ Smoker \_\_\_\_\_ Non-Smoker \_\_\_\_\_

Do you have any significant health problems? If so, please give details.

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**EMERGENCY INFORMATION**

In case of emergency, contact \_\_\_\_\_

Relationship \_\_\_\_\_ Telephone Number \_\_\_\_\_  
(Area Code) \_\_\_\_\_

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**EDUCATIONAL EXPERIENCE**

High School \_\_\_\_\_ Some College \_\_\_\_\_ Jr. College \_\_\_\_\_

College Degree \_\_\_\_\_ Masters Degree \_\_\_\_\_ Doctorate \_\_\_\_\_  
(Four-Year)

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**LAW ENFORCEMENT EXPERIENCE**

I am a certified commissioned/sworn police officer with full enforcement authority.

Yes \_\_\_\_\_ No \_\_\_\_\_ Military Police \_\_\_\_\_ Other (Specify) \_\_\_\_\_

I am assigned or have had assignment to: (Check all applicable lines.)

Uniformed Patrol _____	School Resource Officer _____	Narcotics _____
Community/Public Relations _____	Investigations _____	D.A.R.E. Instructor _____
D.A.R.E. Mentor _____	Gang Unit _____	Other (Specify) _____

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**Please Note:** If you do not meet the minimum requirements to attend a G.R.E.A.T. Officer Training (GOT) class, you will be notified by the ATF G.R.E.A.T. Program Registrar. All forms must be completed, signed and submitted with the registration packet to be considered eligible for desired class date(s). **ONLY** completed applications will be considered for training.

**Confirmation Notification:** This request for training does not automatically guarantee enrollment in a class. Once you have been accepted and assigned a class date, a confirmation letter with full details on housing, transportation, and class schedules will be provided. Usually, you will receive this information packet approximately 30 - 45 days prior to training. All eligible officers are registered on a first come, first served basis. All training dates on this year's schedule are tentative and could change.

**DO NOT PURCHASE AIRLINE TICKETS UNTIL YOU RECEIVE THE  
CONFIRMATION PACKAGE FROM THE REGISTRAR'S OFFICE.**

**HOW TO APPLY:** Please mail or fax the 4-page Instructor Training Request form, your D.A.R.E. or teaching certificate (if applicable), and the Agency Commitment Form (page 3) and the Law Enforcement and Educational Agencies Commitment Form (page 4) to us at:

**ATF G.R.E.A.T. Program Registrar  
P.O. BOX 50418  
WASHINGTON, D.C. 20091-0418**

Phone: (800) 726-7070 or (202) 927-2160

Fax: (202) 927-3180

[www.atf.treas.gov/great/great.htm](http://www.atf.treas.gov/great/great.htm)  
E-mail: [great@atfhq.atf.treas.gov](mailto:great@atfhq.atf.treas.gov)

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**Agency Commitment Form**  
**with the Gang Resistance Education and Training (G.R.E.A.T.) Program**

**APPLICATIONS RECEIVED WITHOUT THIS FORM WILL BE RETURNED TO YOUR DEPARTMENT UNPROCESSED.**

**PURPOSE**

The popularity of the **G.R.E.A.T.** Program has created a tremendous demand for officer training. Because the demand for training exceeds the ability to provide training, it is imperative that the training the officers receive is utilized. The purpose of this document is to ensure that you, the authorized agency representative, are aware of G.R.E.A.T. policy concerning the intended purpose for officer training.

**POLICY**

The purpose of the **G.R.E.A.T.** Program is to provide certification training to full-time uniformed law enforcement officers who will be teaching the curriculum in the classroom. We ask that you enroll only an officer(s) who will be teaching during the next semester. (*G.R.E.A.T. is skills training; if those skills are not utilized immediately following the training experience, they will be lost.*) We ask that you permit your G.R.E.A.T. Officer to teach the entire curriculum. Alternating instructors interferes with rapport-building between the officer and students, a key element to the success of the program. If your officer is to be a relief/substitute officer, it is our hope that you will allow that officer to teach for a semester before assigning him/her to a substitute role. Again, it is very important for trainees to exercise learned skills immediately following the training.

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**COMMITMENT**

Our agency intends to use the officer/applicant during the next school semester.

Yes \_\_\_\_\_ No \_\_\_\_\_

The applicant/officer will be used Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Relief Substitute \_\_\_\_\_

The applicant/officer will be given sufficient time to properly teach the G.R.E.A.T. Program.

Yes \_\_\_\_\_ No \_\_\_\_\_

The applicant/officer may be allowed to attend in-service training.

Yes \_\_\_\_\_ No \_\_\_\_\_

I understand that the G.R.E.A.T. officer is required to teach in uniform.

Yes \_\_\_\_\_ No \_\_\_\_\_

I understand that G.R.E.A.T. Officer Training is a comprehensive program that will demand the undivided attention of the applicant/officer, and I am aware that attendance at all classroom sessions is mandatory.

Yes \_\_\_\_\_ No \_\_\_\_\_

I understand that the applicant/officer must successfully demonstrate the knowledge, attitudes, and skills necessary to effectively teach the G.R.E.A.T. curriculum in order to be certified.

Yes \_\_\_\_\_ No \_\_\_\_\_

**SUPERVISOR'S SIGNATURE REQUIRED to attend either the 40- or 80-hour training class.**

Applicant's Name (*Please Print*): \_\_\_\_\_

Authorized Agency Representative (*Supervisor's Signature*): \_\_\_\_\_

Date: \_\_\_\_\_ Agency: \_\_\_\_\_

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## Law Enforcement and Educational Agencies Commitment Form to implement the Gang Resistance Education and Training (G.R.E.A.T.) Program

**APPLICATIONS RECEIVED WITHOUT THIS FORM WILL BE RETURNED TO YOUR DEPARTMENT UNPROCESSED.**

The **G.R.E.A.T.** Program is a school-based curriculum developed by law enforcement and educators that is taught by uniformed police officers. It is based upon the unity of two of society's most influential entities: law enforcement and education. The program is also very successful when taught as an after school program. The program requires that a mutual commitment be established between those agencies involved. The signing of the agreement establishes the mutual commitment between the school or after school program and law enforcement agency personnel to provide our children with the knowledge, attitudes and skills necessary to resist the pressures of gangs and their influence. **Please read the attached guidelines prior to signing this agreement.**

### THE AGREEMENT

We, the undersigned, are committed to work together to provide the G.R.E.A.T. curriculum to the children of our community. We have considered and have agreed upon the issues outlined in the Guidelines for Establishing a Written Agreement between the Police and School agencies or after school programs. The details of our agreement have been recorded. Both the law enforcement agency and the school/school district/after school program have a copy of the agreement on file.

\_\_\_\_\_  
Law Enforcement Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Law Enforcement Agency

\_\_\_\_\_  
Educational Agency Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Name

\_\_\_\_\_  
After School Program Director's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of After School Program (i.e. PAL, Boys and Girls Club)

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**KEEP A COPY OF THIS AGREEMENT FOR YOUR RECORDS. This form must be completed with all signatures and submitted each time you register a new officer for a G.R.E.A.T. Officer Training (GOT) class.**

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### PRIVACY ACT INFORMATION

This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974) December 31, 1974, relative to the collection of information for registration in a training program conducted by the G.R.E.A.T. Program.

1. **AUTHORITY.** Sections 1302, 3301, 3304, and 7201 of Title 5, United States Code, 42 U.S.C. 4222; 5 U.S.C. 301; and 46 F.R. 16586.
2. **PURPOSE.** To obtain information from State and local government personnel making application to a program conducted by G.R.E.A.T. for the purpose of student registration and program information.
3. **ROUTINE USES.** Disclosure upon request to the individual, to the individual's parent agency, or to any other individual or agency at the request of the individual to the G.R.E.A.T. staff or other government officials is on a need to know basis.
4. **EFFECT OF NON-DISCLOSURE.** Disclosure of your social security number, which is solicited under the authority of Executive Order 9367, is also voluntary and no right, benefit, or privilege by law will be denied as a result to disclose it. Not providing all or any part of the requested information may result in the applicant not being registered for the requested program.